FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

| STATEMENT | OF (| CHANGES | IN | BENEFI | CIAL | OWNE | RSHIP |
|-----------|------|---------|----|--------|------|------|-------|
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| OMB APPROVAL | | | | | | | | | |
|---------------------|-----------|--|--|--|--|--|--|--|--|
| OMB Number: | 3235-0287 | | | | | | | | |
| Estimated average I | ourden | | | | | | | | |
| hours per response: | 0.5 | | | | | | | | |

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b)

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person* GRISKO JEROME P | | | | 2. Issuer Name and Ticker or Trading Symbol CBIZ, Inc. [CBZ] | | | | | | | | Relationship of Reporting Person(s) to Issuer (Check all applicable) X Director 10% Owner | | | | | | | |
|---|-------------------------------|---|----------|--|--------------|--|--|---|---------------|--|---------------------------------|---|---|---|--|--|----------------------------|---------|--|
| (Last) | , | iirst) | (Middle) |) | | 3. Date of Earliest Transaction (Month/Day/Year) 09/05/2023 | | | | | | | | X Officer below) | (give title CEO & | Presid | Other (s below) lent | specify | |
| 6050 OA | 5050 OAK TREE BOULEVARD SOUTH | | | | 4. | 4. If Amendment, Date of Original Filed (Month/Day/Year) | | | | | | | | 6. Individual or Joint/Group Filing (Check Applicable Line) | | | | | |
| (Street) | LAND O | Н | 44131 | | | | | | | | | | | X Form filed by One Reporting Person Form filed by More than One Reporting Person | | | | | |
| (City) | (S | state) | (Zip) | | R | Rule 10b5-1(c) Transaction Indication | | | | | | n ' | | | | | | | |
| | | | | | | Check this box to indicate that a transaction was made pursuant to a contract, instruction or written plan that is intended to satisfy the affirmative defense conditions of Rule 10b5-1(c). See Instruction 10. | | | | | | | | | | | | | |
| | | Tak | le I - I | Non-Deri | vativ | e Sec | curit | ies A | cquir | ed, D | isposed o | of, or B | eneficial | ly Owned | | | | | |
| , , , , | | 2. Transaction Date (Month/Day/Year | | Execution Date, | | 3. Transaction Code (Instr. 8) | | 4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and | | | Beneficially Owned Following | | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | | 7. Nature of Indirect Beneficial Ownership | | | | |
| | | | | | | | | | Code | v | Amount | (A) or (D) | Price | Reported Transaction(s) (Instr. 3 and 4) | | (Instr. 4) | | | |
| Common | Stock | | | | | | | | | | | | | 302 | 2,000 I | | By spousal trust | | |
| Common | Stock | | | | | | | | | | | | | 565 | 565,492 I B | | By trust | | |
| Common | Stock | | | 09/05/2 | 2023 | | | | M | | 41,736 | A | \$19.45 | 87,177.3372 D | | D | | | |
| Common | Stock | | | 09/05/2 | 2023 | | | | F | | 27,141 | D | \$54.124 | 60,03 | 60,036.3372 D | | | | |
| Common | Stock | | | 09/06/2 | 2023 | | | | M | | 47,532 | A | \$19.45 | 107,50 | 7,568.3372 D | | | | |
| Common | Stock | | | 09/06/2 | 2023 | | | | F | | 31,000 | D | \$53.6049 | ⁽²⁾ 76,5 6 | 8.3372 D | | | | |
| | | • | Table | | | | | | | | sposed of converti | | | Owned | | | | | |
| Derivative Conversion Date Security or Exercise (Month/Day/Year) i | | if any | 1 | | 5. Number of | | 6. Date Exercisable and Expiration Date (Month/Day/Year) | | | 7. Title and Amount of Securities Underlying | | | 9. Number derivative Securities Beneficial Owned Following Reported Transactio (Instr. 4) | is lly | 10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 11. Nature of Indirect Beneficial Ownership (Instr. 4) | | | |
| | | | | | Code | v | (A) | (D) | Date Exerc | cisable | Expiration Date | Title | Amount or Number of Shares | | | | | | |
| Employee Stock Option ⁽³⁾ | \$19.45 | 09/05/2023 | | | M | | | 41,736 | 05/09 | 9/2019 | 05/09/2024 | Common Stock | ⁿ 41,736 | \$0 | 48,264 | 4 | D | | |
| Employee Stock | \$19.45 | 09/06/2023 | | | M | M 47,532 05/09/2019 05/09/2024 Common Stock 47,5 | | ⁿ 47,532 | \$0 | \$ 0 732 | | D | | | | | | | |

Explanation of Responses:

- 1. Weighted average sale price of price range between \$53.625 and \$55.035. Will provide upon request number of shares sold at each separate price.
- $2. \ Weighted average sale price of price range between \$53.02 \ and \$53.92. \ Will provide upon request number of shares sold at each separate price.$
- 3. Consists of Options granted on 05/9/2018 vesting in 25% increments each year beginning 05/9/2019 and expiring on 05/9/2024.

Michael W. Gleespen, attorney-09/07/2023 in-fact for Jerome P. Grisko, Jr.

** Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- * If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- ** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.