FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

| Washington, L | J.C. 20549 |
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STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

| CIVID ALL I | TOVAL | | | | | | | |
|--------------------------|-----------|--|--|--|--|--|--|--|
| OMB Number: | 3235-0287 | | | | | | | |
| Estimated average burden | | | | | | | | |
| hours per response: | 0.5 | | | | | | | |

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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person* Kouzelos Michael P (Last) (First) (Middle) C/O CBIZ, INC. | | | | | | 2. Issuer Name and Ticker or Trading Symbol CBIZ, Inc. [CBZ] 3. Date of Earliest Transaction (Month/Day/Year) 02/27/2023 | | | | | | | | | telationship of Reporting Person(s) to Issuer eck all applicable) Director 10% Owner Officer (give title Other (specify below) President, Employee Services | | | | | |
|---|--|--|----------------|---------------------------------|---------------------------------|---|---|--------|---|----------|--------------------|---|----------------------------------|------------------------------------|--|---|---|--|--|--|
| (Street) CLEVEI (City) | LAND O | tate) | 44131 (Zip) | | - | 4. If Amendment, Date of Original Filed (Month/Day/Year) | | | | | | | | | vidual or Joint/Group Filing (Check Applicable Form filed by One Reporting Person Form filed by More than One Reporting Person | | | | | |
| 1. Title of Security (Instr. 3) 2. Transaction Date (Month/Day/Y | | | | tion | n 2A. Deemed Execution Date, | | 3. Transaction Code (Instr. 8) 4. Securities A Disposed Of (| | | Acquired | (A) or | | 5. Amou Securitie Benefici | s Formally (D) (of ollowing (I) (I | | : Direct r Indirect str. 4) | 7. Nature of Indirect Beneficial Ownership (Instr. 4) | | | |
| | | | | | | | | | Code | v | Amount | (A) or (D) | | | Transaction(s) (Instr. 3 and 4) | | | | ,, | |
| Common Stock | | | 02/27/2 | 2023 | | | | M | | 47,125 | A | \$19 | 0.45 | 360 | 60,128 | | D | | | |
| Common Stock | | | 02/27/2 | 2023 | | | | S | | 47,125 | D | \$51.2 | 1.2315(1) 31 | | 3,003 | | D | | | |
| Common Stock 02/28 | | | | 02/28/2 | 2023 |)23 | | | | | 24,875 | A | \$19 | 9.45 33 | | 7,878 | | D | | |
| Common Stock 02/28/2 | | | | 2023 | 23 | | | S | | 24,875 | D | \$51.2134 ⁽²⁾ | | 313 | 313,003 | | D | | | |
| | Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities) | | | | | | | | | | | | | | | | | | | |
| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | 3. Transaction Date (Month/Day/Year) | if any | emed ion Date, /Day/Year) | Date, Transa Code | | 5. Nu of Deriv Sect Acqu (A) o Disp of (D 3, 4 a | | 6. Date Exer Expiration D (Month/Day/ | | ate | 7. Title and Am of Securities Underlying Derivative Sect (Instr. 3 and 4) | | S | 3. Price of Derivative Security Instr. 5) | 9. Number derivative Securities Beneficial Owned Following Reported Transactio (Instr. 4) | e s lly | 10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 11. Nature of Indirect Beneficial Ownership (Instr. 4) | |
| | | | | | Code | de V (| | (D) | Date Exerc | cisable | Expiration Date | Title | Amo or Num of Shar | ber | | | | | | |
| Employee Stock Option ⁽³⁾ | \$19.45 | 02/27/2023 | | | M | | | 47,125 | 05/09 | 9/2019 | 05/09/2024 | Commor Stock | 47,1 | 125 | \$0 | 24,875 | ; | D | | |
| Employee Stock Option ⁽³⁾ | \$19.45 | 02/28/2023 | | | M | | | 24,875 | 05/09 | 9/2019 | 05/09/2024 | Commor Stock | 24,8 | 375 | \$0 | 0 | | D | | |

Explanation of Responses:

- 1. Weighted average sale price of price range between \$50.83 and \$51.65. Will provide upon request number of shares sold at each separate price.
- 2. Weighted average sale price of price range between \$50.51 and \$51.82. Will provide upon request number of shares sold at each separate price.
- 3. Consists of Options granted on 05/09/2018 vesting in 25% increments each year beginning 05/09/2019 and expiring on 05/09/2024.

/s/ Michael W Gleespen,

attorney-in-fact for Michael P 02/28/2023

Kouzelos

** Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- * If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- ** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

 $Note: File \ three\ copies\ of\ this\ Form,\ one\ of\ which\ must\ be\ manually\ signed.\ If\ space\ is\ insufficient,\ see\ Instruction\ 6\ for\ procedure.$

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.