

OMB APPROVAL	
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**STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP**

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

1. Name and Address of Reporting Person* <u>GROVE WARE H</u>  (Last) (First) (Middle) <u>C/O CBIZ, INC.</u> <u>6050 OAK TREE BOULEVARD SOUTH</u>  (Street) <u>CLEVELAND OH 44131</u>  (City) (State) (Zip)	2. Issuer Name and Ticker or Trading Symbol <u>CBIZ, Inc. [ CBZ ]</u>	5. Relationship of Reporting Person(s) to Issuer (Check all applicable)  Director _____ 10% Owner _____ <input checked="" type="checkbox"/> Officer (give title below) _____ Other (specify below) <u>C.F.O.</u>
	3. Date of Earliest Transaction (Month/Day/Year) <u>08/11/2020</u>	
	4. If Amendment, Date of Original Filed (Month/Day/Year)	6. Individual or Joint/Group Filing (Check Applicable Line)  <input checked="" type="checkbox"/> Form filed by One Reporting Person Form filed by More than One Reporting Person

**Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned**

1. Title of Security (Instr. 3)	2. Transaction Date (Month/Day/Year)	2A. Deemed Execution Date, if any (Month/Day/Year)	3. Transaction Code (Instr. 8)		4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5)			5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4)	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership (Instr. 4)
			Code	V	Amount	(A) or (D)	Price			
Common Stock <sup>(1)</sup>	08/11/2020		M		10,000	A	\$9.35	259,076	D	
Common Stock	08/11/2020		S		10,000	D	\$25.4748 <sup>(2)</sup>	249,076	D	

**Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)**

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)	4. Transaction Code (Instr. 8)		5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5)		6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)		8. Price of Derivative Security (Instr. 5)	9. Number of derivative Securities Beneficially Owned Following Reported Transaction(s) (Instr. 4)	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)
				Code	V	(A)	(D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares				
Employee Stock Option <sup>(1)</sup>	\$9.35	08/11/2020		M			10,000	05/15/2016	05/15/2021	Common Stock	10,000	\$0	0	D	
Employee Stock Option	\$10.35							05/10/2017	05/10/2022	Common Stock	75,000		75,000	D	
Employee Stock Option	\$15.55							05/10/2018	05/10/2023	Common Stock	75,000		75,000	D	
Employee Stock Option	\$19.45							05/09/2019	05/09/2024	Common Stock	75,000		75,000	D	
Restricted Stock Units	\$0							03/20/2020	03/20/2022	Common Stock	21,051		21,051	D	
Restricted Stock Units	\$0							02/27/2021	02/27/2023	Common Stock	15,691		15,691	D	

**Explanation of Responses:**

- Exercise and sale of Employee Stock Options granted 05-15-2015 at \$9.35 exercise price, expiring 05-15-2021.
- Weighted average sale price of price range between \$25.35 and \$25.65. Will provide upon request number of shares sold at each separate price.

Michael W. Gleespent,  
Attorney-In-Fact for Ware H. Grove      08/13/2020

\*\* Signature of Reporting Person      Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

\* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

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